

Blue Grass Inn & Suites

2073 Highway 71, P.O. Box 105, Audubon, IA 50025

Applications are considered for all possible positions without regards to race, color, religion, sex, national origin, age, marital status, veteran status or the presence of non-related medical condition or disability.

PERSONAL INFORMATION

Name: _____ Phone #: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Are you legally able to work in the United States: () Yes or () No Wage Expectations: _____

Have you ever been convicted of a felony or misdemeanor? () Yes or () No
(Conviction may or may not exclude you from qualifying for a position)

Please list convictions and provide any explanation you see fit: _____

EMPLOYMENT DESIRED

Position or Positions of interest (check all that apply):

Blue Grass Inn & Suites (Hotel): _____ Front Desk Registration _____ Housekeeping

Currently Employed: _____ Yes _____ No

Are you looking for: _____ Full-Time _____ Part-Time

Desired Shift: _____ 1st _____ 2nd _____ 3rd Shift (this shift applies only to the front desk)

If very part-time, what hours are you looking for: _____

Desired days: () Monday () Tuesday () Wednesday () Thursday () Friday () Saturday () Sunday

- Note: All staff will need to take their fair share of nights/weekends/holidays on a rotation now and again on a possible rotation as needed. Including a rotation schedule for holidays, etc.

EMPLOYMENT HISTORY

Most recent or current employer: _____ Employment Dates: _____

Address: _____ City: _____ State: _____ Zip: _____

Job Title: _____ Supervisor's Name: _____ Phone #: _____

Reason for leaving: _____ Wage/Salary: _____

Employer #2: _____ Employment Dates: _____

Address: _____ City: _____ State: _____ Zip: _____

Job Title: _____ Supervisor's Name: _____ Phone #: _____

Reason for leaving: _____ Wage/Salary: _____

Employer #3: _____ Employment Dates: _____

Address: _____ City: _____ State: _____ Zip: _____

Job Title: _____ Supervisor's Name: _____ Phone #: _____

Reason for leaving: _____ Wage/Salary: _____

QUALIFICATIONS | EDUCATION | SKILLS

High School: _____ City: _____ State: _____ Graduated: () Yes or () No

Junior College: _____ City: _____ State: _____ Graduated: () Yes or () No

College/University: _____ City: _____ State: _____ Graduated: () Yes or () No

Other Training: _____

Certifications or licenses: _____

Office Equipment or software programs used: _____

Supervisory Experience: _____

REFERENCES

MUST LIST AT LEAST TWO WORK-RELATED REFERENCES. THESE CAN BE SUPERVISORS AND BUSINESS OWNERS.

*******ONLY ONE PERSONAL REFERENCE TO BE LISTED*******

Name of Work Reference: _____ Business name: _____

Phone #: _____ Work Relationship to applicant: _____

Name of Work Reference: _____ Business name: _____

Phone #: _____ Work Relationship to applicant: _____

Name of Work or Personal Reference: _____ Business name (if applicable): _____

Phone #: _____ Work or Personal Relationship to applicant: _____

PLEASE READ CAREFULLY AND SIGN BELOW

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references. If necessary for employment, you may be required to supply your birth certificate or other proof of authorization to work in the United States and have a physical examination.

Prior to employment, a drug screen and a criminal background check will be conducted. Any felony or misdemeanor deemed adverse to the duties of the position or that pose a threat to the business, customers or its employees may disqualify the applicant from the position. A positive drug screening will automatically disqualify potential employees from being hired. I understand and agree to the information listed above.

Applicant's Name (please print clearly): _____

Applicant's Signature: _____

Date: _____

EASY WAYS TO APPLY:

1. **Go to our website** at waspystruckstop.com/Jobs and complete an online application.
2. **Drop-off your application** to Blue Grass Inn & Suites (Attention: Management)
3. **Mail it** to the hotel at 2073 Highway 71, Audubon, IA 50025
4. **Scan / email** your completed application to beth.handlos@waspystruckstop.com